

Job Opportunity – Field Tech II with Creative Housing Inc in Columbus, OH (Temp to Hire)

We are looking for a permanent employee and understand you may simply be looking for “the next thing” until you find your thing. This Temp to Hire position may be the perfect opportunity for you!

Do you want the opportunity to use your knowledge of home/residential maintenance to help provide stable housing opportunities and promote positive community relations? Are you good with your hands, detail oriented and enjoy providing strong customer service? If so, we want to speak with you about our Field Tech II position.

Temp to Hire position after 90 days. Benefit eligible 30-days after hire.

Medical, Dental, Vision, Retirement Plan, Generous Paid Time Off and Holidays!

As a **Field Tech II** for Creative Housing Inc., you will play a vital role in maintaining our company's physical assets and delivering exceptional customer service. The Field Tech II is responsible for completing service requests, proactively identifying service needs, and supporting various operational functions.

You will also:

- Complete service requests from multiple sources, including phone, email, and custom applications.
- Collaborate as needed for internal and third-party inspections to maintain housing quality standards.
- Provide basic troubleshooting for service requests to resolve issues promptly.
- Communicate any need for assistance to ensure timely completion of service needs.
- Conduct preventative maintenance tasks.
- Collaborate with Facilities and Leasing teams to address property maintenance issues constituting lease compliance violations.
- Perform work to maintain warehouse, garage and grounds orderliness and cleanliness.
- Efficiently manage the use of company inventory and supply shop supplies.
- Comply with OSHA and life safety requirements.
- Assist with tenant notifications and access coordination.
- Perform on call (after hours) duties
- Assist with special projects as assigned.
- Cross-train to support departmental coverage during absences.

Requirements:

- 3 years of experience in home/residential maintenance & repairs required.
- Working knowledge of leasing functions in residential property management required.
- Smart phone proficiency required.
- Valid drivers license meeting company insurance requirements.
- Proficiency in Yardi preferred. Forklift operation experience desired.
- Strong organizational, prioritization, and problem-solving skills.
- Excellent verbal and written communication skills.
- Customer service-oriented with attention to detail.
- Ability to work in a fast-paced, dynamic environment.
- Ability to collaborate with households, coworkers & vendors.
- Franklin County Residency.

Creative Housing is a nonprofit organization dedicated to providing safe, accessible, and affordable housing to individuals with disabilities in the Columbus metropolitan area. Since 1991, Creative Housing has earned national recognition in involving people with disabilities in the development of a wide range of housing options from single family homes and duplexes to small apartment buildings.

If you are ready for a new challenge and want to join our work family, apply by visiting [Careers - Creative Housing](#) or send your salary requirements and a current resume to careers@creativehousing.org

Pay Scale: \$21.00 - \$27.30 BOE

Employer is EOE/AA/M/F/D/V.